MINUTES

OF

THE 2nd STEERING COMMITTEE MEETING

OF THE PROJECT

"*Promoting the co-evolution of human activities and natural systems for the development of sustainable coastal and maritime tourism - CO EVOLVE*"

The 2ND steering committee meeting of the INTERREG MED CO-EVOLVE project – led by Project Partner 4 "Priority Actions Programme/ Regional Activity Centre"– took place in Split (Croatia) on 10th and 11th May 2017.

The participants agreed to make these Minutes of the 2nd steering committee meeting, in order to confirm the mutual understandings reached through the discussion, as attached hereto. The list of participants and the agenda is also attached. Due to the important issues presented and discussed, the duration of the whole meeting was longer than originally planned, which resulted to the reschedule of the agenda. Please note that the official agenda is mentioned in the minutes. Also, as there was a recording of the entire meeting, the filenames of the recorded speeches are written in red color in each section of the document as well as the duration of each speech. Those recorded files are available to SC members to recall issues that have been presented and discussed.

Split ,10th & 11th May 2017

ATTACHED DOCUMENT

The 2nd steering committee meeting (SCM) took place at the premises of Priority Actions Programme / Regional Activity Centre in Split (Croatia) on 10th and 11th May 2017 with the presence of 29 participants.

The meeting consisted of 6 sessions. Session 1 (day 1) was dedicated to WP3, Session 2 (day 1) was dedicated to WP4, while Session 3 was a combination of WP3 and WP4. The second day of the meeting projected administrative and financial issues (WP1) as well as communication issues (WP2), with presentations in two separate sessions. The Final session (day 2) was dedicated to the review of WP5 and the conclusions of the two day meeting (Annex 1: Agenda of the 2nd SCM).

Day 1.

Welcome Speeches

Agenda 09:30 – 11:15 (name of the recording file: Agenda From 09_30-11_15.mp3)	
09:30 - 09:45	Welcome address by Hosting Partner
09:45 - 14:30	**Work Package 3 Session (coordination by ISMAR)**
09:45 – 10:00	Opening of the Session
10:00 – 10:15	Review of WP3 timetable and deadlines WP3 Inception Report deadlines / deliverables
10:15 – 11:15	MED sustainable marine – coastal tourism classification and indicators: proposal of MED marine-coastal touristic typologies and tentative list of indicators. T3.16 & 3.17 (Presentation by UTH + Discussion with Task Leaders/ Area Coordinators)

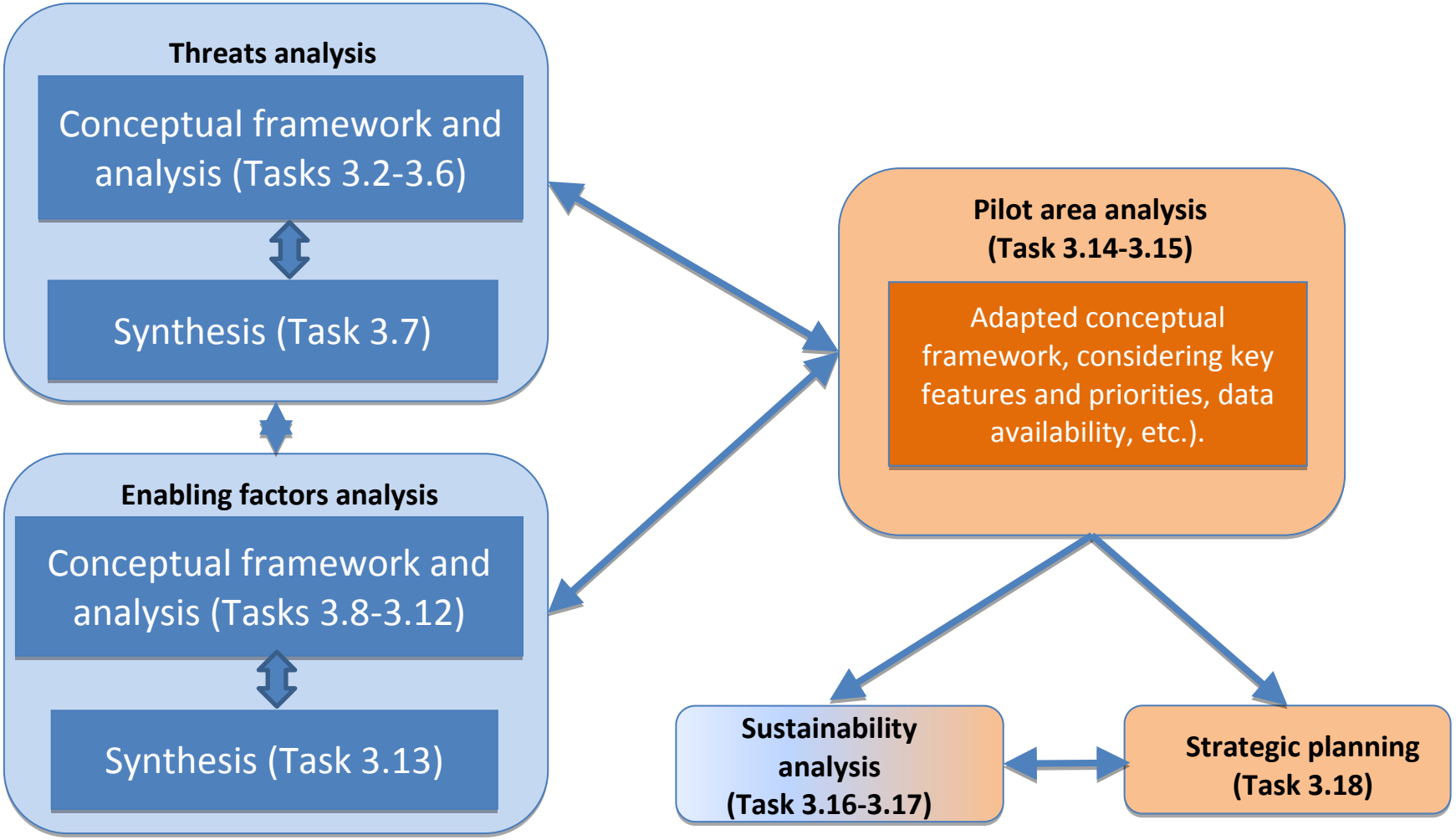
Zeljka Skarici, director of Priority Actions Programme/Regional Activity Centre in Split (PAP/RAC), welcomed the participants as a hosting partner, stressed the importance of the project and the cooperation among partners for the benefit of the Mediterranean basin.

On behalf of the Lead Partner, Konstantinos Exakoustos, Coordinator of CO-EVOLVE project and Regional Councilor of East Macedonia & Thrace, announced the launch of the 2nd Steering Committee. He thanked PAP/RAC for the hospitality and congratulated all partners on the effort made so far. K. Exakoustos highlighted the importance of the timing due to the fact that Work Package 3 is in full development and important deliverables for the targeting implementation of the rest actions would be concluded in September.

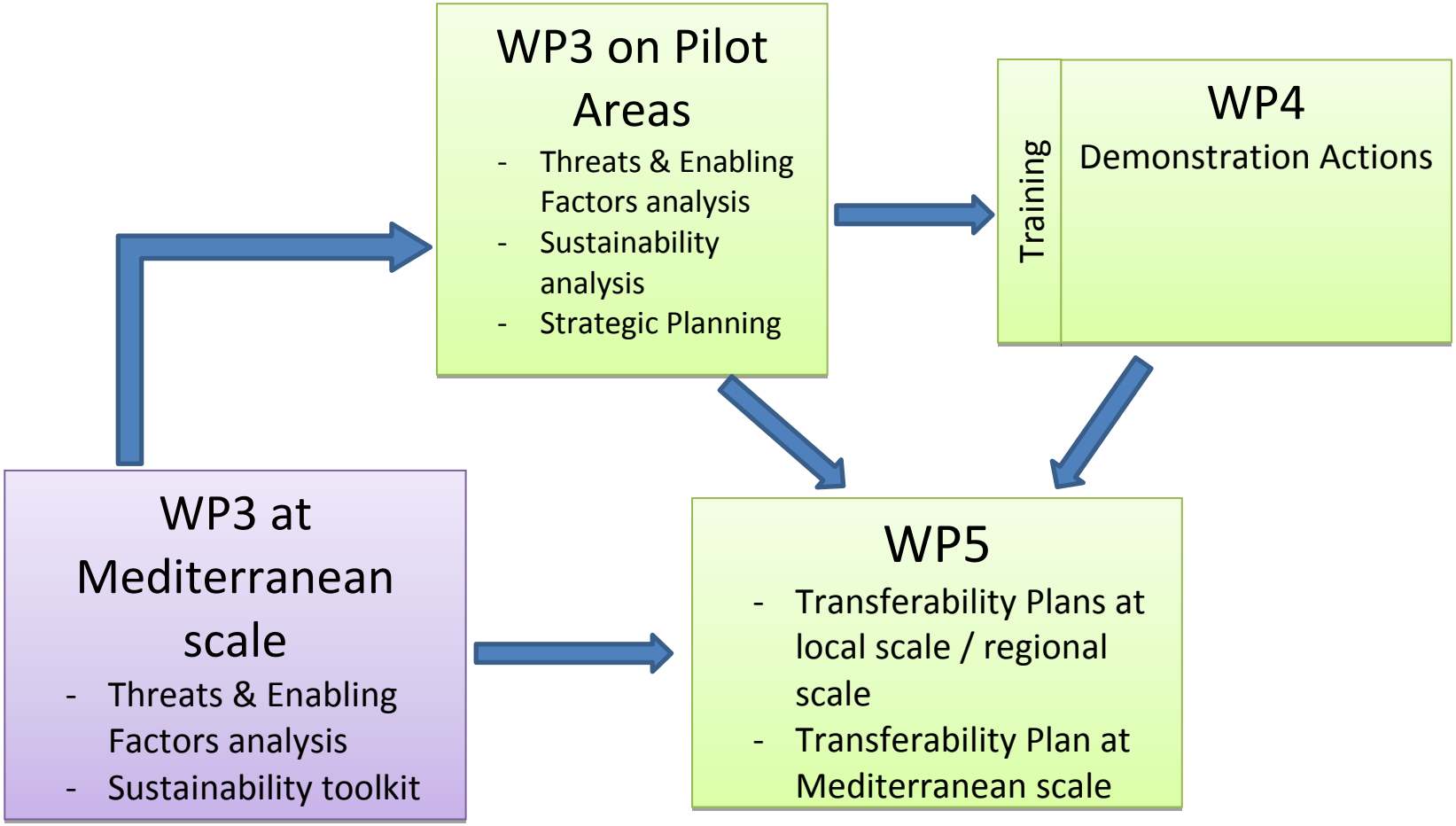
Christos Partsias, member of the working team of LP, presented the structure of the agenda, which was written by close cooperation among WP leaders in order to achieve the maximum from the meeting. He also presented the objectives and the expected results of the 2nd SCM. Christos Partsias announced the participation of Antonio Terregrosa Maicas, who is the legal representative of VALENCIAPORT FOUNDATION, the organization that replaced partner PP5 - FEPORTS in the project, after the discussion and the decision of the Steering Committee on the second day of the SCM (Session WP1). Furthermore, he introduced Stelios Zervos from the Ministry of Works of Cyprus which is acting as associated partner in the project. He then asked from Andrea Barbanti, Coordinator of ISMAR working team and leader of the WP3 to take over the coordination of the panel in order to start the 1st Session of the meeting which was dedicated to WP3.

WP3 Session

Andrea Barbanti (4:00) greeted the partners and indicated the importance of the WP3 as it is in mid-term of its implementation with important deadlines in the immediate period ahead. He also described the outline of the session and the expected outcomes (7:49), he shortly presented and explained the ***general architecture*** and the internal key connections of WP3 (illustrated in the following graph), as well as the connection with the other Work Packages.


Threats analysis
Conceptual framework and analysis (Tasks 3.2-3.6)
Synthesis (Task 3.7)
Enabling factors analysis
Conceptual framework and analysis (Tasks 3.8-3.12)
Synthesis (Task 3.13)
Pilot area analysis (Task 3.14-3.15)
Adapted conceptual framework, considering key features and priorities, data availability, etc.).
Sustainability analysis (Task 3.16-3.17)
Strategic planning (Task 3.18)

WP3 structure and the connection with other implementation WPs



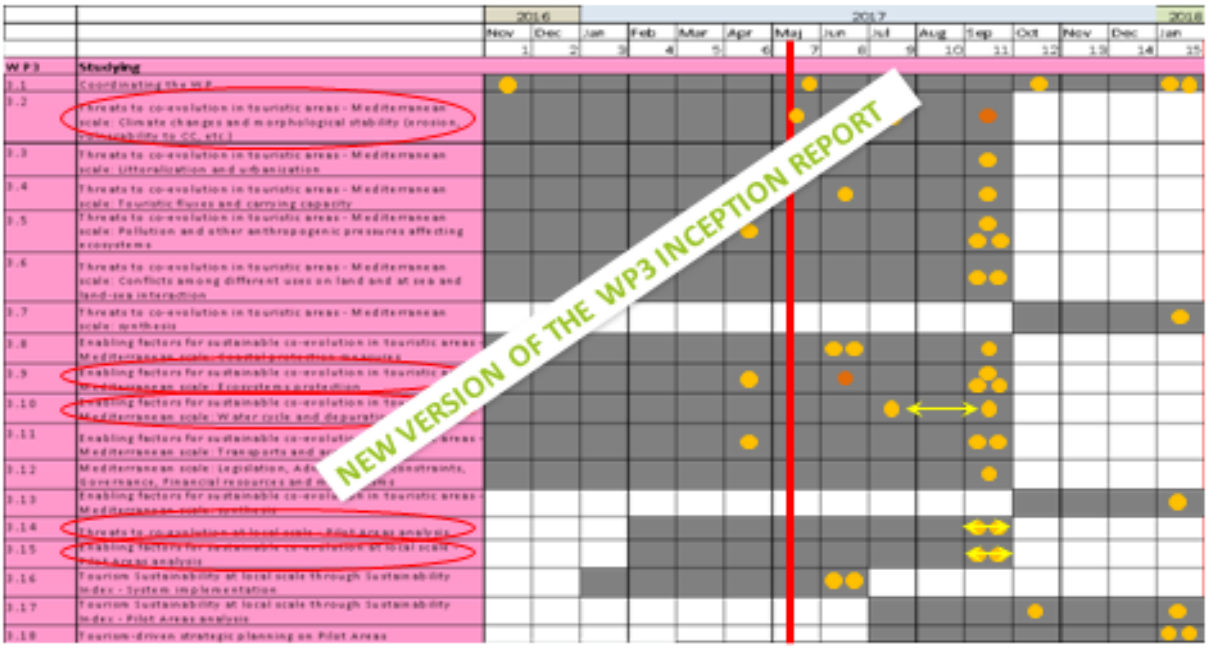
Andrea Barbanti emphasized on the importance of the connection between the WP3 and WP4 which would be analyzed in a specific session and also stated the following key issues that needed to be addressed during the meeting and in the next period:

1. MED sustainable maritime – coastal tourism classification and tourism sustainability indicators to be applied to Pilot Areas.
2. Tasks on Threats and Enabling Factors at MED scale and how they are in line with synthesis outlines (Tasks 3.7 and 3.13).
3. Threats and Enabling Factors analysis at Pilot Area scale.

He then concluded (16:00) his introduction, informing the partnership about a public event that would take place in February or March 2018, where actually the results of WP3 activities at Med scale and pilot areas scale will be presented. Also the objective will be to stimulate dialogue among different key actors of Pilot Areas 2 and 3 (RER and Veneto Region), endorsing project pilot actions (WP4).

(18:00) Then Silvia Bellacicco followed, in order to review the WP3 timetable and deadlines.

(18:42) Silvia Bellacicco, explained that her presentation would have a specific aim, which was to review the state of advancements of WP3 tasks and activities. She presented the following timetable and she explained the review of the progress of each task.



(21:40) She then explained the adjustment of deadlines for the deliverables of Tasks 3.2 and 3.9 (to September 2017) and of Tasks 3.10, 3.14 and 3.15 (merging of deliverables) according to the approved version of the Application Form. She finally asked (23 :27) the partnership if they agreed in the new version of the Inception Report of WP3. The partnership fully agreed with this new version.

(24:17) Silvia Bellacicco then presented the advancement overview of the Work Package 3 activities. The following deliverables have been already completed:

Deliverable	Title	Task Leader
3.5.1	Review on the current status of coastal ecosystem services	ISMAR
3.11.1	State of the art and future development of Transport and Accessibility at Mediterranean scale	IUAV

while the deliverables 3.4.1, 3.8.1, 3.16.1 and 3.16.2 were in draft version and were expected to be completed within the expected deadlines.

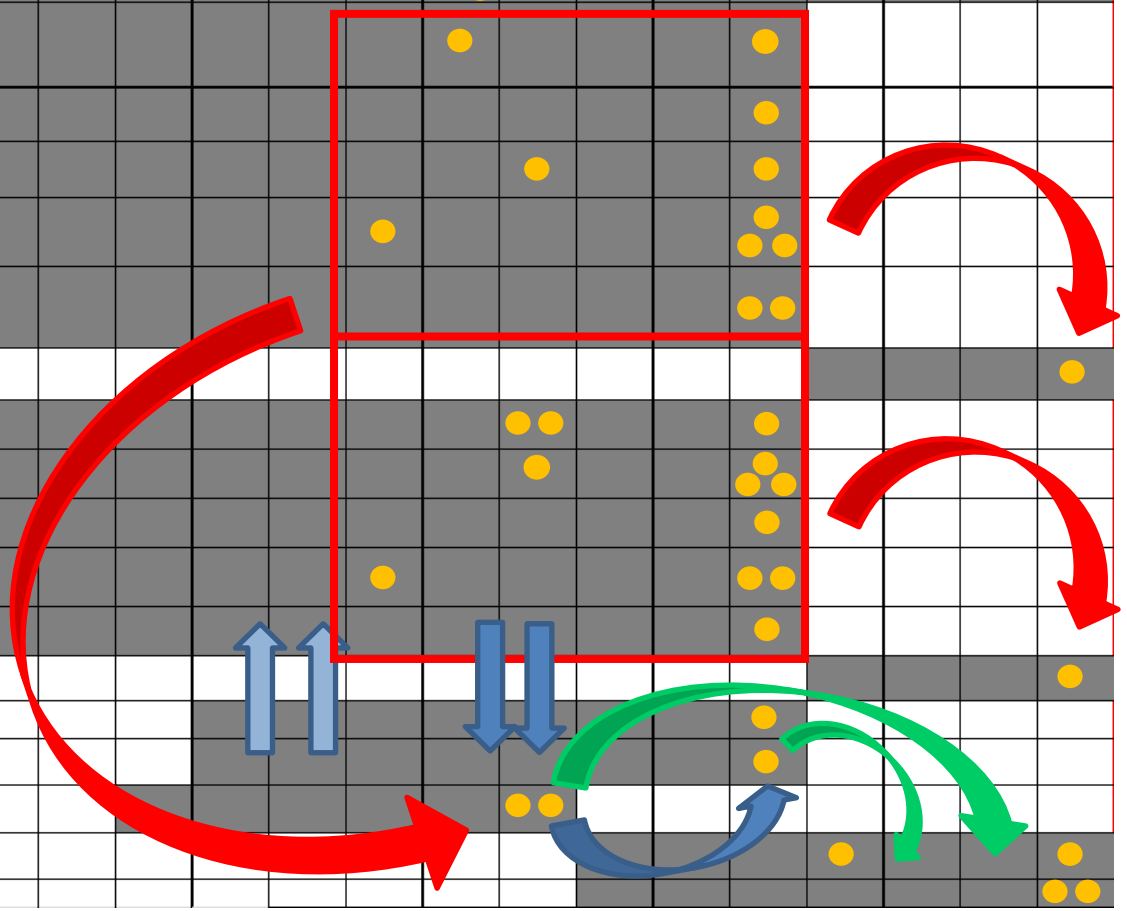
(27:00) According to the outcomes of a specific survey on the progress of Threats & Enabling Factors analyses managed by the WP3 Leader before the meeting, during this implementation period some bottlenecks in the process have been emerged. Those were:

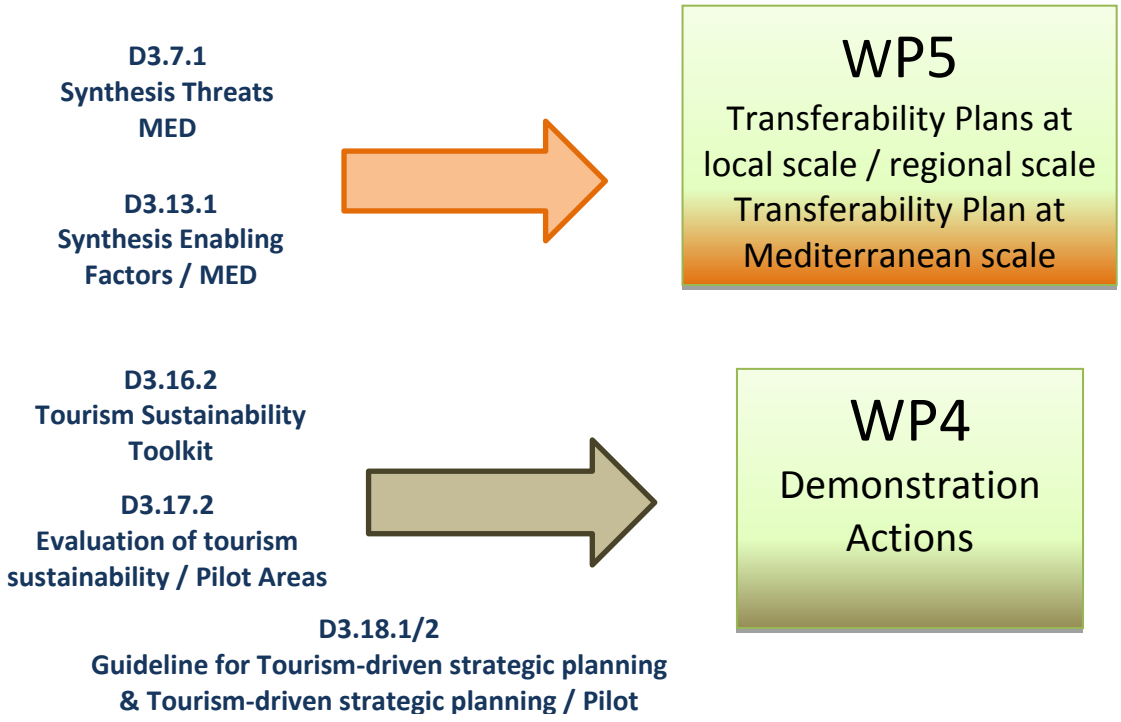
1. Pending info by involved partners following Threats&EF Task Leaders' requests.
2. Incomplete info by involved partners following Threats&EF Task Leaders' requests.
3. No/weak circulation of Deliverables drafts by Threats&EF Task Leaders to share and discuss.
4. Weak coordination of some WP3 Tasks' activities by relevant Task leaders.

Silvia Bellacicco highlighted the need for better communication and sharing among partners and emphasized on the opportunity during this 2nd SCM to clarify and overcome any obstacles that lead to bad communication.

(28:50) She then presented the next steps towards the conclusions of Threats/Enabling factors & Pilot area analysis with important milestones months of June, September 2017 and January 2018, while explained the importance of the interaction between the WP3 Tasks and also the interaction of WP3 with the WP4 and 5.

		2016		2017												2018
		Nov	Dec	Jan	Feb	Mar	Apr	Maj	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
WP3	**Studying**															
3.1	Coordinating the WP															
3.2	Threats to co-evolution in touristic areas - Mediterranean scale: Climate changes and morphological stability (erosion, vulnerability to CC, etc.)															
3.3	Threats to co-evolution in touristic areas - Mediterranean scale: Littoralization and urbanization															
3.4	Threats to co-evolution in touristic areas - Mediterranean scale: Touristic fluxes and carrying capacity															
3.5	Threats to co-evolution in touristic areas - Mediterranean scale: Pollution and other anthropogenic pressures affecting ecosystems															
3.6	Threats to co-evolution in touristic areas - Mediterranean scale: Conflicts among different uses on land and at sea and land-sea interaction															
3.7	Threats to co-evolution in touristic areas - Mediterranean scale: synthesis															
3.8	Enabling factors for sustainable co-evolution in touristic areas - Mediterranean scale: Coastal protection measures															
3.9	Enabling factors for sustainable co-evolution in touristic areas - Mediterranean scale: Ecosystems protection															
3.10	Enabling factors for sustainable co-evolution in touristic areas - Mediterranean scale: Water cycle and depuration															
3.11	Enabling factors for sustainable co-evolution in touristic areas - Mediterranean scale: Transports and accessibility															
3.12	Mediterranean scale: Legislation, Administrative constraints, Governance, Financial resources and mechanisms															
3.13	Enabling factors for sustainable co-evolution in touristic areas - Mediterranean scale: synthesis															
3.14	Threats to co-evolution at local scale - Pilot Areas analysis															
3.15	Enabling factors for sustainable co-evolution at local scale - Pilot Areas analysis															
3.16	Tourism Sustainability at local scale through Sustainability Index - System implementation															
3.17	Tourism Sustainability at local scale through Sustainability Index - Pilot Areas analysis															
3.18	Tourism-driven strategic planning on Pilot Areas															





Silvia Belacicco highlighted the need to build a relation of exchange among task activities and Work Packages so as to produce high quality deliverables.

(34:00) Andrea Barbanti thanked Silvia for presenting the overview and the progress of WP3 and told the participants that they could ask their questions during the discussion session. He then introduced the session "MED Sustainable maritime – coastal tourism classification and indicators" (agenda 10:15 – 11:15) where the "state of the proposal on touristic typologies" and the "tentative list of indicators for sustainability" would be presented. Those issues were being investigated through the study in progress on Task 3.16 but were very well related with the two tasks 3.14 and 3.15 of Pilot Areas Analyses.

(37:46) He then gave the speech to Harry Coccosis (PP2), while highlighted the importance for all partners to have a clear picture of what each Task Leader is asking for and what data they need for their deliverables.

(38:28) Harry Coccosis presented how the University of Thessaly approaches the issue "Enabling Factors and Threats" and the linking with pilot areas. The purpose of the study is to experience the Mediterranean in terms of dealing with coastal and maritime tourism. That means that the studies will try to investigate the specificities in Mediterranean level where tourism develops and what problems it creates (threats) in touristic areas and what are the possibilities (enabling factors/ policies) that can assist to sustainable touristic development. The objective of this "exercise" is to study responses in order to give answers to particular problems in Mediterranean level. An important issue that all the studies should implement in NUTS III level, if data available.

The presentation focused on Task 3.16 "Tourism Sustainability at local scale through Sustainability Index - System implementation" and the production of the Report *Building a common approach in tourism sustainability evaluation* (D.3.16.1), with delivery date on 30/06/2017.

An in depth analysis of the methodology and the outcomes of the conducted research was presented. The matrix used to classify the destinations in six categories and, thus, provide the final CO-EVOLVE Destination Typology, was thoroughly explained using statistical analysis tools and cartographical depictions. The final classification of each NUTSIII unit to a certain destination type was depicted in tables.

Following, a comparative analysis was presented, regarding the link between the proposed typology and a) the Threats and Enabling Factors analysis and b) the main tourism characteristics identified in the Mediterranean basin. The synthesis of the above was presented in a synthetic table to be filled in for each NUTSIII unit while several examples for completing the synthetic table followed.

Tonia Koutsopoulou, member of the working team of University of Thessaly, continued with the presentation of Task 3.16 highlighting the Report on *Tourism Sustainability Toolkit* (D.3.16.2), with delivery date on 30/06/2017.

A step-by-step analysis of the methodology and final outcomes of the conducted research towards the construction of a CO-EVOLVE Tourism Sustainability Toolkit was presented. The final structure of the Tourism Sustainability Toolkit provided three sets of indicators – Core, Destination and Pilot Area specific indicators - to be implemented in pilot areas. Each set was presented and explained separately, with emphasis on the structure and issues covered by each set.

The next steps towards the finalization of the CO-EVOLVE Tourism Sustainability Toolkit included requests for feedback from partners regarding indicators depicting Threats and Enabling Factors at Mediterranean scale and data availability and key issues at pilot areas level. Concluding, the notable diversification of pilot areas and the difficulties in data availability and collection were highlighted as the main bottlenecks towards the finalization and implementation of the toolkit.

(1:01:40 to 1:38:38) *The discussion that followed focused on the data - indicators that are needed for this Task, how they will be compiled in order to produce useful results, harmonized with NUTS III and Mediterranean level and how those results will flourish other major Tasks of the WP3 and the rest work packages. This scholastic activity will be carried out by the Task Leader (University of Thessaly) who will be responsible, after the distribution of the indicators to the partnership, to adjust the important ones according to the feedback that will receive.*

COFFEE BREAK

Agenda 11:30 – 13:00 (name of the recording files: 1. AgendaFrom11_30-13_00_1stPart.mp3 2. AgendaFrom11_30to13_00_2ndPart.mp3 3. AgendaFrom11_30to13_00_3ndPart.mp3)	
11:30 -13:00	Progress of 5 Threats + Enabling factors (5 min Task leaders) Discussion focused on Synthesis (T. 3.7 & T. 3.13)

Andrea Barbanti introduced the next two tasks (3.7 & 3.13) of the WP3 Session with the support of (01:00) Silvia Bellacicco who showed three questions that had to be discussed and answered during the presentation by each Threat & Enabling Factor Task Leader in order to resume the progress and the expected inputs by partners. Those were the following:

1. Data / information requests pending (Med scale, Pilot Areas scale).
2. Requests sent to: Task Leaders (as experts), Project Partners (to provide data on their country), Area Coordinators (to provide data on Pilot Areas).
3. Recipients awareness of the requests.

She then presented the structure of the synthesis report which will arise from the T&EF analyses and its deadline, the compliance between T&EF analyses and the Synthesis and emphasized on the strong relations among all tasks.

During the next hour, representatives of each Threat & Enabling Factor Task presented shortly the state of art of their tasks.

1. (05:39) Federica Rizzetto from ISMAR-CNR presented the Task 3.2 "Climate changes and morphological stability"
2. (record file Agenda From11_30 to 13_45_**2ndPart**.mp3)(00:00) Tonia Koutsopoulou from UTH presented the Task 3.3 "Littoralization and urbanization"
3. (10:13) Tonia Koutsopoulou from UTH present the Task 3.4 "Touristic fluxes and carrying capacity"
4. (19:20) Mita Drius from ISMAR-CNR presented the Task 3.5 "Pollution and Ecosystems"and Task 3.9 "Ecosystem protection"
5. (41:35) Tonia Koutsopoulou from UTH presented the Task 3.6 "Land-sea uses and land-sea interaction"
6. (51:03) Federica Rizzetto on behalf of Sandro Carniel from ISMAR-CNR presented the Task 3.8 "Coastal protection measures"

7. (59:23) Orzalesi Alice and Philippe Carbonnel from Department of Herault presented the Task 3.10 "Water supply and depuration"
8. (part3.mp3 00:00) Nazmus Sakib from IUAV presented the Task 3.11 "Transport & Accessibility"
9. (part3.mp3 15:30) Veronique Evers from PAP-RAC presented the Task 3.12 "Governance, legal, administrative and financial aspects"

Andrea Barbanti announced that he would prepare a sum of the state of art presentation which would be presented during the conclusion session of WP3, while Marco Prem proposed to have a break for lunch (shift to agenda due to the delay of the presentations – discussions)

Break - Light Lunch

Agenda 13:00 – 13:45 **(name of the recording files:** 1. AgendaFrom13_00-13_45.mp3	
13:00 – 13:45	Pilot Area Analysis: State of the art and Future activities T3.14 & 3.15 (Presentation by REMTH + Discussion with Task Leaders / Area Coordinators / T3.18 Task Leader)

Task Leader Maria Chamitidou from REMTH, presented the State of Art for Tasks 3.14 and 3.15.

The State of Art for Tasks 3.14 & 3.15 includes the profiles of all Pilot Areas, identifying basic issues of each pilot area by gathering indicative baseline information. Maria Chamitidou presented the data categories regarding geographical characteristics, socio-economic characteristics, natural and cultural assets, development patterns, institutional and planning framework and key priorities and challenges in relation to coastal and maritime tourism and clarified that there would be a relevant request for the Area Coordinators asking for their feedbacks.

The presentation continued with the next steps towards Tasks 3.14 & 3.15 about the collection of data which would define the Threats & Enabling Factors in each pilot area. Maria Chamitidou presented in more details the categories of data defining the threats in pilot areas regarding the climate change and morphological stability, littoralization and urbanization, touristic fluxes and carrying capacity, pollution and Ecosystems and land – sea uses and land-sea interaction and the categories of data defining the enabling factors regarding coastal protection measures, ecosystems protection, water supply and depuration, transports and accessibility and governance, legal administrative and financial.

After the presentation, Andrea Barbanti mentioned the importance of designing by REMTH, Task Leader of Tasks 3.14 & 3.15, a Road Map including all the useful steps and the timetables for the implementation of the relevant tasks helping in that way the Area coordinators to understand better their obligation to that particular part of the project.

Andrea Barbanti also mentioned that for the next steps of tasks 3.14 & 3.15 REMTH should cooperate with University of Thessaly, responsible for the Task 3.16, in order to provide the finalists indicators (3rd set) for Threats & Enabling Factors to be implemented on Pilot Areas.

The WP3 Session was completed by a sum up presentation of Andrea Barbanti, from which the main outcomes and conclusion are listed below:

About the general progress of WP3:

- No critical aspects concerning expected deliverables

About the MED sustainable maritime – coastal tourism classification and tourism sustainability indicators to be applied on Pilot Areas:

- Typology at NUTS3 level will be used to sum up information at MED scale. Task Leaders will contribute to fill in the tables at the end of their analysis (September).
- The 3 level ETIS-based indicator system is agreed. Task Leaders need to review and contribute to finalization of indicator list and prioritization of indicators. UOT will re-circulate the request. Answers due by mid June.
- Pilot Area indicators will be used to address pilot area analysis (3.14-3.15).

About the Tasks on T&EF at MED scale and how they are in line with the Synthesis outlines:

- First results are showing up a lot to think about and to comment. Deliverables will give the opportunity to everybody to read, comment, take into account results and develop properly all the connections.
- TL will renew (and specify where needed) their requests by 20 May; recipients will provide answers by the end of June, unless specific deliverables require closer deadlines.
- Worth to underline those constraints in time and resources are and have to be considered.
- Streamline the work on the T&EF as much as possible on the outline of the synthesis of 3.7 and 3.13
- From the review made before the SCM and from the discussion, there is a need to clarify data/information needs, requests and commitments. Below the agreed table:

	Requestpending		Request to			Partner awareness		Potentiallycritical		Responsesreceived
Tasks	MED	Pilot Area	Task Leaders	Area Coord	Partners	yes	no (who)	MED	Pilot	
3.2	x	x		x	x			no	yes	Herault, UTH, PAP-RAC
3.3	not yet	not yet	x	x				no	yes	
3.4	not yet	not yet	x	x				no	yes	
3.5	x	x		x	x			no	yes	Some partners
3.6	not yet	not yet		x	x			no	yes	
3.8	x	x		x	x			no	yes	Some partners
3.9	x	x		x	x			no	yes	Some partners
3.10	x	x		x	x			no	yes	Some partners
3.11	not yet	not yet		x	x			no	yes	
3.12	x	x		x	x			no	yes	Some partners

About T&EF analysis at Pilot Area scale:

- Consolidation of the conceptual framework and detailed table of contents (roadmap) for the 2 deliverables.
- Use of the pool of Pilot Scale finalized indicators to strictly address / focus the analysis (it will simplify a lot).
- Organize the work of contributors (task leaders, area coordinators) towards the September deliverables, that will inform sustainability analysis at pilot scale (3.17), strategic planning (3.18) and WP4 plans and actions.

About the Timetable and meetings of WP3:

- Task Meetings (mainly teleconferences) as needed (Task Leaders)
- End of February: meeting (teleconference) on MED tourism and sustainability indicators
- April-May 2017: Technical Meeting with SCM
- Mid July: WP3 teleconference meeting with all partners (as Task Leaders and/or Area Coordinators)
- October 2017: Technical Meeting with SCM, on results of threats and enabling factors analysis
- January 2018: meeting on final results of WP3 (face-to-face or teleconference)
- February-March 2018: final conference of WP3 b-t-b with SGM and Training, to present the final results of WP3 at MED scale and on Pilot Areas, stimulate dialogue among different key actors of Pilot Areas 2 and 3 (RER and Veneto Region), endorsing project pilot actions (WP4). It wll be organised by RER (day 1); the Event (day 2) should be considered as an

"External Event" and will correspond to a "Coordination boards" Workshop (2.2.3 of the Communication Plan) and it will be co-organised by ISMAR-IUAV-RER-Parco Delta Po Veneto.

- Other teleconferences according to needs and deliveries.

Agenda 14:45 – 15:45 (name of the recording files: 1. AgendaFrom14_45-15_45_part1.mp3 2. AgendaFrom14_45-15_45_part2.mp3) 3. AgendaFrom14_45-15_45_part3.mp3)	
14:45 - 15:45	**Work Package 4 Session (coordination by RER)** Review of main objectives and work of the WP4. Connections with WP3 and advancements on pilot areas analysis tasks. Update on advancements of the preparatory work for Pilot Actions on the 7 Pilot Areas, by each area coordinator Partner. - Pilot Action 1 REMTH, **Maria Chamitidou** - Pilot Action 2 RER, **Roberto Montanari** - Pilot Action 3 Parco Delta Veneto, **C. Barbieri / G. Caramori** - Pilot Action 5 Herault, **Philippe Carbonnel** - Pilot Action 6 RERA S-D, **Jelena Petrov** - Pilot Action 7 DUNEA, **Iva Pozniak**

Roberto Montanari, representative of Region Emilia Romagna and leader of Work Package 4, introduced the WP4 Session during which he made a review of the main objectives and the work / tasks that had to be implemented from the start date of WP4 (01/01/2018), in strong relation with the tasks of WP3 which were in progress. Also the advancements of the preparatory work for Pilot action were expected to be presented and discussed with focus on difficulties and problems that may have.

(4.27) Roberto Montanari continued his introduction by presenting the work plan of scheme providing details of each task and the connection among them as well as the connection with work package 5 (WP 5). He underlined the importance of the preparatory work in the pilot areas during this phase of the project which would feed WP4 with the correct results. Actually, he stated that from the WP3 we would understand what would be better to be implemented in each pilot area. So for the implementation of WP4, all partners have to start working from that point with all the efforts – tools that the project provides in order to be ready by the end of this year (2017).

(9.17) He then presented the main outputs of tasks 4.1 "Training tools for implementing sustainable tourism in coastal areas" and "Actions implemented for developing sustainable

tourism in the Pilot Areas" describing the objectives, responsible partners, deliverables and deadlines.

The focus of the presentation was passed then on "The Coordination Plan":

1. Scope, objectives, output targets and contribution of WP4 to the Program output indicators.

2. WP4 structure and activities, roles and responsibilities of Partners, milestones and deliverables, timetable.

3. Reference outputs and results from WP3 for Pilot Actions implementation.

4. Description of the Pilot Areas (fiches including map, issues to be tackled, subjects involved and objectives).

5. Summary of the preparatory work done for Pilot Areas by Coordinating Partners during year 2017.

6. Indications on training courses (scope, objectives, target materials, timing, modality, etc.) directed to Partners and even local actors.

7. Indications on participatory process (scope, objectives, modality, how to set up and run it) with stakeholders and local communities.

8. Monitoring of activities and result indicators.

(14:18) Next followed the coordination Task 4.2 "Preparing the Pilot actions implementation" (TL PAP/RAC) by Roberto Montanari. PAP/RAC coordinated the preparation and organization of the trainings, in line with WP3 results and with the guiding document WP3.18. Trainings directed to Partners, and even local actors, involved in Pilot actions implementation. The Deliverables would include Seminar reports of the training courses (by Apr '18, and by Oct '18) and the training materials (expected by Feb 2018). (15:19) Marco Prem clarified that the first training would be dedicated to the process (based on the results of WP3) where by that time they would know which are the main materials and topics for the training that are needed and would be tailored to the need of each pilot area local stakeholders. (17:11) The second round of training would be in six months where all partners would already have worked on the pilot areas where new questions would arise and in-depth understanding and analyzing of some topics may need specialization training.

(19:34) Roberto Montanari continued his presentation in the frame of the following table of pilot actions coordinators, actions and deliverables (4.3 -4.9)

Pilot Coordinator	Action title (as in the project AF)	Deliverables (by May 2019)
Pilot Action 1 - REMTH, Maria Chamitidou	4.3 – Ensuring lasting sustainability of coastal and marine tourism development in REMTH	2 Plans for sustainable tourism: one for Alexandroupoli/ Makri area, and one for Thassos/ Keramoti area, following ICZM & MSP principles
Pilot Action 2 - RER, Roberto Montanari	4.4 – Implement regional ICZM guidelines principles for sustainable tourism and coastal management	2 Plans: one for Cattolica area "re-launch and sustainability of port and coastal tourism", one for Comacchio area "sustainability of tourism, requalification of a degraded beach-dune system".
Pilot Action 3 - DPo VENETO, Marco Gottardi	4.5 – Planning center for Delta area and demonstration on movable lodging prototype	1 Planning center open in the reconverted Enel power station of Polesine Camerini; realization and installation of 1 Prototype of eco-friendly movable lodging in a camping village. 1 Small Scale Investment included
Pilot Action 4 , Valencia	4.6 – Coordination patterns and criteria for mainstreaming ICZM in tourism and coastal management (??)	1 Plan for a sustainable tourism pattern in the La Albufera Natura 2000 area (Valencia), following ICZM Protocol principles (??) – Port and beaches of Valencia: cruise mobility and environmental management, sand stocks management
Pilot Action 5 - HERAULT, Philippe Carbonnel	4.7 – Experimental adaptation of planning and management of tourist fluxes in coastal areas subject to CC	1 Integrated study on coastal risks and sediment management plan on Maguelone/Frontignan area and Vias/Vendre Orb Delta area, 1 Synthesis map on local vulnerability and protection measures, tourist sensitization.

Pilot Action 6 - RERA S-D, Jelena Petrov	4.8 – Valorization of environmental and cultural heritage for a sustainable tourism-driven development in Kastela	1 Plan ICZM-MSP for sustainable tourism, assessment on threats and measures for Kastela coastal and cultural heritage assets protection under CC effects
Pilot Action 7 - DUNEA, Iva Pozniak	4.9 – Implementation of integrated management plan for Dubrovnik-Neretva River Delta	1 Plan for sustainable development of tourism, balancing the development of tourism in Neretva Delta with the need of protection of natural resources and conflicts governance

Then, each Pilot coordinator (AgendaFrom14_45-15_45_part2.mp3 11:55) presented updates on advancements of the preparatory work for Pilot Actions on the 7 Pilot areas:

- Pilot Action REMTH, Maria Chamitidou (12:35)
- Pilot Action RER, Roberto Montanari (22:04)
- Pilot Action Parco Delta Veneto, (presented by Alberto Innocenti of IUAV 36:05)
- Pilot Action VALENCIA PORT FOUNDATION, Antonio Terragrosa (40:56 continue to (AgendaFrom14_45-15_45_part3.mp3 00:00)
- Pilot Action Herault, Philippe Carbonnel (AgendaFrom14_45-15_45_part3.mp3 01:14)
- Pilot Action DUNEA, Iva Pozniak (14:00)

During those presentations, each pilot coordinator had the opportunity to discuss in depth every aspect of the pilot area with the necessary feedback and clarifications of all the WP Leaders.

The WP4 Session completed by a presentation of WP4 Leader who presented the main outcomes as stated below:

The revised WP4 work plan foresees:

- The delivery of the Coordination Plan in Feb2018: the structure and the contents of such Plan has been presented to the Partners (see ppt);
- A 1st round of Training in March 2018 dedicated to the process and main findings of WP3, with specificities depending on priorities of each Pilot Area;
- A 2nd round of Training in Sept 2018 dedicated to more specific issues coming from the first phase of implementation on Pilot Areas;
- All Partners are expected to participate. The training material will be delivered by PAP/RAC in Feb 2018;
- The preparation of local Action Plans for each Pilot Area (expected/ to be delivered by May 2019), addressing local specificities, using tools, analyses and results provided by WP3 tasks.
- The preparation of such Plan should be done through a Participatory process with stakeholders and local communities, as it will be detailed in the Coordination Plan for WP4.

- An outline / draft of the local Action Plan (defined following WP3.18 and the Preparatory work on Pilot Areas) will be the start point for such Participatory process.
- 3 Small Scale Investments are envisaged (2 in RER Pilot, 1 in Po Delta Veneto Pilot) to be completed within May 2019. These investments will be in line with the respective local Action Plans

Preparatory work on Pilot Areas is of outermost importance in this phase. It should be directed to:

- Individuate and start interact with main local stakeholders, communicate them the project, make them familiar with the project aim and actions foreseen for the Pilot Area, set up a communication channel and a collaborative environment with them, make them feel to be part of the process, collect data useful for WP3 analyses;
- Focus with stakeholders on local specificities and main issues to be addressed by the local Action Plans for the development of a sustainable tourism in the Pilot Areas;
- Prepare the outline, drafting the Action Plan to feed the start of the Participatory process, and set up the process with the main local stakeholders individuating the other local actors to involve.

Conclusions

- WP4 revised work plan is consolidated. The structure of the Coordination Plan for Pilots implementation has been illustrated.
- Parts of the WP4 Coordination Plan will be drafted in advance for Partners (in particular Trainings and Participatory process indications).
- In some Pilot Areas the preparatory work didn't start properly, for different reasons. Coordinator Partners of those Areas are strongly recommended to develop preparatory activities as indicated (in slide 5) and to keep records of local meetings, minutes and reports. Feedback is expected by the end of June '17.
- Due to the replacement of the Valencian partner, some changes occur for the Pilot area previously defined. Clear indications on this issue are expected by the new partner, Valencia Port Fundation, by the end of May.
- The 1st round of Trainings will be done btb with the ScM in March 2018 in Bologna;

At the end of the session and after an interactive discussion of all, SC members agreed that it would be better the "Combined Session of WP3 & WP4" to be presented in the 2nd day of the SCM.

Day 2.

The second day started with the Combined Session of WP3 and WP4, as agreed during the 1st day of the SCM. Andrea Barbanti and Roberto Montanari (WP leaders of 3 and 4) presented the best connection and development of the two work packages, based on the results and conclusions of the 1st day of the meeting. On a general assumption, the WP3 sets the scene and adresses WP4 Demonstration Actions on Pilot Areas.

Operational connection between WP3 and WP4 can vary in Pilot Areas and can include:

- Training & Results Transfer (T&RT).
- Consultation on compliance with Threats and Enabling Factors analysis and with Strategic Planning (C).
- Application of methodologies (A).

Internal consistency and integration of WP3 and WP4 results is checked and maintained during the whole project life:

- In the SG Meetings during the whole project.
- Developing WP5 Transferability Plans.

Finally the main connections between WP3 tasks and WP4 per Pilot Area were presented and discussed. The connection can be reviewed in the following table:

	WP4			WP3		
Pilot Area	**Action title**	**Deliverables (by May 2019)**	**Training (includes main results from 3.14+3.15, 3.17, 3.18)**	**Threats & Enablin gfactors**	**Sustainability analysis**	**Strategic Planning**
1-A Alexandropouli-Makri 1-B Keramoti - Thassos	4.3 – Ensuring lasting sustainability of coastal and marine tourism development in REMTH	2 Plans for sustainable tourism: one for Alexandroupoli/ Makri area, and one for Thassos/ Keramoti area, following ICZM & MSP principles	T&RT	C	A?	C
2-B Cattolica harbor and coastal area 2-B Comacchio, Lido di Spina	4.4 – Implement regional ICZM guidelines principles for sustainable tourism and coastal	2 Plans: one for Cattolica area "re-launch and sustainability of port and coastal tourism", one for Comacchio area "sustainability of	T&RT	C	A?	C

	management	tourism, requalification of a degraded beach-dune system".				
3-A Rosolina Mare 3-B Polesine Camerini	4.5 – Planning center for Delta area and``````` demonstration on movable lodging prototype	1 Planning center open in the reconverted Enel power station of Polesine Camerini; realization and installation of 1 Prototype of eco-friendly movable lodging in a camping village.	T&RT	C		C
4-A Valencia – Seafront of La Albufera (?) 4-B Port and beaches of Valencia	4.6 – Coordination patterns and criteria for mainstreaming ICZM in tourism and coastal management	1 Plan for a sustainable tourism pattern in the La Albufera Natura 2000 area (Valencia), following ICZM Protocol principles - Port and beaches of Valencia: cruise mobility and environmental management, sand stocks management	T&RT	C	A?	C
5-A Lido from Maguelone to Frontignan-plage 5-B West coast from Hérault between Vias & Vendres	4.7 – Experimental adaptation of planning and management of tourist fluxes in coastal areas subject to CC	1 Integrated study on coastal risks and sediment management plan on Maguelone/Frontignan area and Vias/Vendre Orb Delta area, 1 Synthesis map on local vulnerability and protection measures, tourist sensitization.	T&RT	C		C
6 Coastal Area of Kastela Bay	4.8 – Valorization of environmental and cultural heritage for a sustainable tourism-driven development in Kastela	1 Plan ICZM-MSP for sustainable tourism, assessment on threats and measures for Kastela coastal and cultural heritage assets protection under CC effects	T&RT	C	A?	C
7 Neretva River Delta	4.9 – Implementation of integrated management plan for Dubrovnik-Neretva River Delta	1 Plan for sustainable development of tourism, balancing the development of tourism in Neretva Delta with the need of protection of natural resources and conflicts governance	T&RT	C	A?	C

	Agenda 09:30 – 10:15 No recorded file
09:30 -10:15	Project Management Presentation - Project progress, monitor and evaluation - Organizational set-up - Decision of SCM for withdrawal & replacement of FEPORTS

In the second day of the program, according to the agenda, the presentation of the Work Package 1 "Project Management" P1 by Christos Partsias, member of the working team of Lead Partner, took place.

Christos Partsias, presented the organization structure of the project, the members (and the alternate members) that form the Steering Committee, the contact persons of each partner and underlined the importance and obligations of each unit of the project (Steering Committee, Working Group and Regional Working Teams). He then presented shortly the main implementation obligations that arise from the Programme Interreg Med implementation manual, as well as the official documents of the project (application form, subsidy contract and partnership agreement).

In the second phase of his presentation he focused on issues related to the 1ST reporting period, the obligations of each partner, the timetable that have to follow, the official templates of the programme and the implementation manual for reporting. He proceeded with analytical presentation for the eligibility of expenditures. Also he reminded to the partners the obligation that they have to declare their FLC according to their country rules (Centralised or Decentralised) and timely send their expenditures for certification.

The presentation continued with the serious problem that emerged with the withdrawal of partner 5 "FEPORTS", due to abolition of the organization (Spanish national reformation). He presented the situation and all the official documents of the withdrawal and he gave the floor to Mr. Antonio Terregrosa Maicas, the legal representative of VLAENCIAPORT FOUNDATION, the organization that was decided to replace partner PP5 - FEPORTS in the project. Mr. Antonio Terregrosa presented shortly the profile and the capability/capacity of VALENCIA PORT FOUNDATION, he stated that they were prepared for this change due to national (Spanish reformation) and they fully agreed to undertake all the tasks, actions and budget that FEPORTS had in the project. However, he pointed out that they wish to change their pilot area. Christos Partsias thanked Antonio Terregrosa for his presence in Split and all the positive communication that they had before and asked the members of the SC to express their opinion about the replacement.

All members were positive with this change and agreed to the withdrawal of FEPORTS and replacement by Valencia Port Foundation.

Christos Partsias explained that for immediate replacement reasons, a SCM decision draft about the replacement would be distributed among the SC members through email in order to approve it. He also pointed out that he was in close cooperation with JS project officer Ms Scarvelis for the smooth replacement process.

In the final slide of his presentation, Christos Partsias presented the calendar of the SC meeting that was agreed in KoM in Komotini. The next SC meeting was decided to take place in Valencia in November and would be organized by the new partner Valencia Port Foundation.

The session closed with a number of questions in a discussion about managerial and administrative issues.

	Agenda 10:15 – 11:15
10:15 - 11:15	Project Communication - Overall progress & update on communication activities - Debate and approval of the communication plan - Future steps - Update on HP3.1 (BleuTourMed) - Update on the MEDCOAST4BG initiative - Debate

Emmanuel MANISCALCO first presented the progress of communication activities since the launch of the project. Ever since the project was launched in November 2016, the IMC had been working on setting up the project's communication strategy and developing some communication tools in close collaboration with all partners.

Emmanuel MANISCALCO reminded that in order to ease the internal communication -and since the project's web platform still had not been activated- a Google Drive folder was created for document storage purposes. All partners have access to the folder and can modify it/upload documents, etc.

As regards external communication, he also stressed that several deliverables had been duly delivered i.e. target audience mapping, leaflet, poster, roll-up, social media accounts (Twitter and Facebook), website content (ready to be uploaded online). The IMC had also been working on the project's communication plan in close collaboration with all partners.

The overall structure of the communication plan was then briefly presented. The document was sent to all partners, asking for feedback, ahead of the meeting. The Communication Plan was adopted unanimously. It is available on the project's Google Drive folder.

He also presented the main activities related to the 'sustainable tourism' thematic community that had been carried out since the beginning of the year i.e. reporting on events and activities of the community -BleuTourMed (HP 3.1) kick-off meeting in Marseille on 16-17 March, 'We are MED' event in Alicante on 17 May, etc. He suggested that synergies and

close collaboration could be foreseen with some 'sustainable tourism' modular projects that have similarities with CO-EVOLVE. An analysis would be carried out to select some projects. The IMC would then propose a methodology to develop synergies with them.

Emmanuel MANISCALCO then gave precise information on the upcoming communication activities i.e. information days, coordination boards, visual material (articles, factsheets, short books, etc.), first newsletter, videos strategy, etc.

He finally presented the MEDCOAST4BG project to be labelled by the Union for the Mediterranean, together with Robereto Montanari from RER, which aims at expanding CO-EVOLVE's methodology to other destinations in the Mediterranean (South and East).

	Agenda 11:30 – 11:50
11:30 - 11:50	Review of main objectives , the activities and the partners involvement

The final presentation was given by Marko Prem on behalf of PAP/RAC on WP5. Marko Prem explained the objective of WP5 which is to guarantee the continuation of the project results, their transferability and replication by other Mediterranean regions and territories. He then concentrated on Task 5.2 by presenting the steps that would be followed towards the compilation of the Transferability plan at pilot areas and regional scale.

Day 2 was completed with an interactive discussion among the partners where the successful and useful process was highlighted.

END OF CO-EVOLVE 2nd STEERING COMMITTEE MEETING